

I Love You, You're Perfect, Now Change! **Tech Application**

Dear Students and Parents,

Any student interested in signing up for either set, lights, sound, video production, costume/make-up, props or publicity must fill out this application and be able to follow the rules below, and be able to attend rehearsals as stated below. Please note, that each technician ***must have a Studio VII Safety contract on file*** with the theatre department, ***as well as the Consent to Treat form*** on file in order to fully participate in a Studio VII production. Also, please note that students will be working around saws, wet paint and heights throughout the rehearsal process, so old clothing is recommended for after school rehearsals. Studio VII Theatre Co. is also not responsible for any accidents to clothes, shoes or accessories that belong to the company member. Safety is Studio VII's most important rule.

The first tech rehearsal will be on Monday, November 6th, 2019 and this will be a mandatory meeting for ALL crew heads and crew members after school at 2:55pm in the PAC. There will be a crew head meeting in the Design Studio on Tuesday, November 5th, at 2:45pm. Attached is the tech rehearsal schedule. Please go over this schedule and compare it to your personal schedule, **if you have any conflicts they must be written on the tech application form to be excused. Three unexcused absences will result in your replacement!**

Attached is a contract for this production. We have six weeks to put together this production. A parent and potential crew member must sign and return the contract before being allowed to sign up for a position. It is important that everyone involved know the responsibilities expected for this production.

****Please be aware that this show is PG-13 and contains adult themes regarding marriage, divorce, love, and relationships. By applying to be a part of this show, you are agreeing to work on, and handle the adult themes of this production.****

Please return page 4 NO LATER than NOON November 1st, 2019. TECH applications WILL NOT be accepted after the deadline.

Break a leg!
Thank you,

Joshua Heerssen
Studio VII Theatre Co. Technical Director

Victoria Esquivel
Studio VII Theatre Co., Co-Technical Director

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Tech Rehearsal Schedule

November				
W	6	3:30-5:30	Meeting, Rules, Organize, Prep	PAC
F	15	3:00-5:00	Tech Rehearsal/Build Platforms and Flats	Loading Dock/D.S.
*S	16	12:00-4:00	Tech Rehearsal/Set Build	Black Box
M	18	3:00-5:00	Tech Rehearsal/Build Platforms/Props/Cost.	Loading Dock/D.S.
T	19	3:00-5:00	Tech Rehearsal/Build Platforms/Props/Cost.	Loading Dock/D.S.
December				
M	2	3:00-5:00	Tech Rehearsal/Build Outside/Paint	Loading Dock/D.S.
T	3	3:00-5:00	Tech Rehearsal/Build Outside/Paint	Loading Dock/D.S.
W	4	3:30-5:30	Tech Rehearsal/Set Build	Black Box
TH	5	3:00-5:00	Tech Rehearsal/Set Build	Black Box
*S	7	1:00-5:00	Tech Rehearsal/Set Build	Black Box
M	9	3:00-5:00	Tech Rehearsal/ Build Outside/Paint	Loading Dock/D.S.
T	10	3:00-5:00	Tech Rehearsal/ Build Outside/Paint	Loading Dock/D.S.
W	11	3:30-5:30	Tech Rehearsal/ Set Build (Sound Due)	Black Box
TH	12	3:00-5:00	Tech Rehearsal/ Set Build	Black Box
F	13	3:00-7:00	Tech Rehearsal/ Set Build/Paint	Black Box
*S	14	8:00-10:30a	Tech Rehearsal/ Build Outside/Props/Co.	Loading Dock/D.S.
M	16	3:00-5:00	Tech Rehearsal/Build Outside (Props Due)	Loading Dock/D.S.
T	17	3:00-5:00	Tech Rehearsal/Build Outside/ Costumes	Loading Dock/D.S.
W [^]	18	3:00-5:00	Tech Rehearsal/Build Outside/ Costumes	Loading Dock/D.S.
TH	19	3:00-5:00	Tech Rehearsal/Build Outside/ Costumes	Loading Dock/D.S.
January				
*S	4	9:00-5:00	Tech Rehearsal/Set Build/Paint	Black Box
M	6	8:00-1:00	Tech Rehearsal (Costumes Due)	Black Box
T	7	3:00-5:00	Tech Rehearsal (Paper Tech)	Loading Dock/D.S.
W	8	3:30-5:30	FINISH (Run Crew Only)	Loading Dock/D.S.
F	10	3:00-5:00	Cue to Cue (ILYYPNC Run Crew Only)	Black Box
*S	11	1:00-4:00	Tech Rehearsal/ Final Touches	Black Box
		4:00-9:00p	Rehearsal/Tech "Survivor Saturday"	Black Box
M	13	3:00-6:00	Run Show	PAC Lobby
T	14	3:00-6:00	Run Show	PAC Lobby
W	15	5:30-7:30	DRESS REHEARSAL	Black Box
TH	16	3:00-5:00	FINAL DRESS REHEARSAL	Black Box
F	17	5:00 Call	Performance 7:00 PM Curtain	Black Box
*S	18	5:00pm Call	Performance 7:00 PM	Black Box
W	22	3:30-5:30	Brush Up Rehearsal	Black Box
TH	23	5:00 Call	Performance 7:00PM Curtain	Black Box
*S	25	10:30a Call	Photo Call/ Performance 2:00PM Curtain	Black Box
M	27	3:00-5:00	STRIKE	Black Box

* = Saturday/No School
 ^= KISD Family Night
 D.S.=Design Studio
 Cost./Co.=Costumes

The rehearsal dates listed in **bold** are **MANDATORY**. These dates are non-negotiable. During this time the production MUST COME ABOVE ALL OTHER ACTIVITIES.

Studio VII Theatre Co. Crew Member Contract

I understand that in accepting a role on crew, I am making the following commitments to the cast, crew and Studio VII Theatre Co.:

- I **will not** use my cell phone at any time during rehearsals unless I have prior permission from my director. Each violation will result in one tardy.
- I **will not** eat or drink anything while on stage or backstage or in the House (*except for bottled water*). *Eat before you come to rehearsal.*
- **I understand that I will incur a mandatory production fee.** Information will be handed out after the first rehearsal.
- **I understand that I will need to bring my lunch to ALL Saturday rehearsals (*except Survivor Saturday and between performances on Saturday when food is provided for me by the Booster Club*).** I will **NOT** be permitted to leave to go get food during ANY rehearsal.
- The following is the explanation of the **TARDY POLICY:**
 - 3 Tardies = 1 Unexcused Absence/ Demerit
 - If a student comes to a rehearsal late but with a teacher's note explaining the situation then the tardy is automatically excused.
 - If the official in charge decides that the tardy is due to a circumstance that could not have been prevented, the tardy is excused and no action taken.
 - If the tardy is found to be unexcused, the company member receives a tardy.
 - 3 Unexcused Absences (based on tardies) = Being let go from the production.
- **I understand that demerits are given out to anyone on crew who does not follow instructions from crew heads or directors, break a safety contract rule, disregard anything on this contract, are rude or disrespectful to anyone, or any irresponsible behavior.** After a crew member obtains six (6) demerits, they will be removed from the production. Please refer to the Studio VII Handbook for more details.
- **I understand that crew heads are held to a higher standard, therefore professionalism, attendance and dedication is a must.** If a crew head receives two demerits, they will be demoted from crew head and a replacement will be found.
- **I understand that rehearsals begin promptly at the listed start time on the schedule; if I or anyone's tardy cause's rehearsal to begin late, this will result in my having to stay that amount of time past the end of that rehearsal. (*Example: if scheduled rehearsal time is 3:00-5:00pm and we don't begin until 3:15pm, rehearsal will end at 5:15pm. No questions asked and no excuses.*) **Roll Call will start 5 minutes before start time daily!****
- **I will not** leave until the **directors** have dismissed me. **Leaving early without proper dismissal may result in my replacement on the crew and a demerit.**
- **I will** attend ALL rehearsals. **Students will only be excused from a rehearsal if they have written the conflict on their tech application and have filled out the anticipated absence form 24 hours in advance.** Unanticipated absences will be dealt with on a case by case basis.
- **I understand that any unexcused absence may result in my replacement and a demerit.**
- **I understand that mandatory rehearsals are MANDATORY!!!** Absolutely no student will be excused from these rehearsals unless extenuating circumstances have occurred and the directors are made aware at least a **week** in advance. A demerit will also be given.
- **I understand that all performances are mandatory if on run crew!!!**
- **I will** keep my grades up. **I understand No Pass No Play** applies to this activity.
- I will check the call board daily.
- I will meet all deadlines and turn in all forms promptly. Demerits will be given each day late.
- I will follow all safety rules and regulations when in or around an active set build or light hang, etc...
- **I understand that failure to adhere to any and all of the previously stated rules and procedures may result in my replacement in the cast/crew and/or the loss of Thespian point(s) and/or a demerit.**

I realize that I have been given responsibilities that will be difficult or impossible for someone else to assume at the last minute. I understand other people will be depending on me and I will respect the trust placed in me. **By signing the tech application form on the next page I am agreeing to the terms of this contract and making a commitment to myself, the cast and crew and to the directors to fulfill my responsibilities to this production.**

*****LIST ANY AND ALL POSSIBLE CONFLICTS on the BACK of the Personal Information page and please list SPECIFIC DATES AND TIMES of conflicts and NOT GENERAL times or dates please.*****

Tech Application- Contract for *I Love You, You're Perfect, Now Change!*

Please Print Neatly

Name _____ Grade _____

Address _____

Home Phone _____ Student Cell Phone _____

Student email _____

Parent's Names _____

Parent's Cell Phones _____

Parent's email _____

I have auditioned for a speaking role: YES NO

I signed up for a crew head position: YES NO

1. What crew would you like to be considered for? **Circle your number one choice** and **underline your number two choice**. Just because you choose a crew does not guarantee you will be on that crew or even on a crew.

Set Crew Lights Crew Sound Crew Costume and Makeup Crew
Props Crew Publicity Crew Video Crew

2. Will you accept another crew position other than the one listed above? (circle one) YES NO

3. Please tell me in approximately three sentences why you should be on the crew you circled in number one?

4. Please check all that apply.

I am willing to work on run crew during the actual tech week and run of the show.
 I am afraid of heights.
 I am currently enrolled in a Tech Theatre Class. Which Period? _____
 I am currently enrolled in an Acting Class. Which Period? _____
 I have been on a tech crew before in the past. Position and Show: _____
 I have taken art classes before.
 I know how to sew on a button.
 I am color blind.
 I understand how to read a tape measure.
 I understand how to hook up a surround sound system.
 I know I have to clean up any mess I make around the theatre area.
 I love Tech Theatre!

Read the following statement and sign: *I have read and agree to and have completed this contract as accurately and honestly as possible. I will be dedicated to this production. I understand that bolded dates, dress rehearsals and performances are mandatory if I am on run crew. I will follow all safety protocols. I will be on time daily. I also acknowledge that this show is PG-13 and agree to participate in a show with adult themes and language.*

Student Signature _____

Parent Signature _____