

Studio VII Booster Club (SVII BC) of Seven Lakes High School

Studio VII Booster Club

Meeting Minutes

Tuesday, January 10, 2023

Minutes and Hours

<p>ATTENDEES: Christine O’Rear Joshua Heerssen Jana Olivas</p>	<p>Chandra Beene Julia Carrington Holly Elofson Shanna Wozny</p>	<p>Traci Johannson Christine O’Rear Dawn Crabtree Amy Weaston</p>
1	<p>Welcome- Holly Elofson- meeting called to order at 6:04 pm</p>	
2	<p>Attendance and Minutes Approval- above listed were in attendance. Quorum was established. Minutes for December were available for review. Holly asked for a motion to approve the November minutes. Upon a motion made by Dawn, second by Chandra and unanimously approve, the December minutes were accepted.</p>	
3	<p>Treasury- Jana- Jana reviewed the inflows and outflows for the month of December. Inflows reflect revenue from Holiday Extravaganza Auction items and meals. Also, it also reflects Cinderella production fees and advertising sales. The outflows reflect the balancing of the catering for Holiday Extravaganza, Square sales, and Spring show fees. Other miscellaneous fees will be later categorized. Holiday Extravaganza revenue \$12,081.95 to go to the Musical Activity Fund. Jana will be working on the taxes this weekend. Jana requested that we find a treasurer shadow for next year to take over treasury the following year.</p>	
4	<p>Playbill- Holly for Natalie – Natalie is waiting on remaining headshots that will be taken on January 11th, as well as Heerssen’s directors bio. She will have a draft of playbill available on Thursday. Final Playbill to be complete and to Print Shop by January 20th.</p>	
5	<p>Productions- Christine- Silvana has projected the inventory that we need for Cinderella. Will asked about possible character boxes for concessions for Cinderella. Christine will send out the volunteer sign-up. Carrington and Heerssen are talking to their students about donating sodas, water, and Gatorade for concessions for production hours. Dawn confirmed that Patron tickets go on sale on January 16th, cast and crew on January 20th, and public on January 26th.</p>	
6	<p>Publicity- Shanna- Cinderella publicity, the first Facebook post went out yesterday. We discussed contact HOAs, neighborhood Facebook groups, local bank marquees, feeder pattern elementary schools and junior highs to get the word out.</p>	
7	<p>Fundraising- Amy/Shanna - HE wrap-up, Shanna shared that she thought we should have less time between dinner and concert, baskets should be moved to back of the cafeteria. Carrington suggested that we have signs for the dinner guest to enter PAC through hallway. Shanna suggested that we have MCs near auction baskets. Holly suggested that a text be sent to the auction winner, as soon as the auction closes. A formal wrap up meeting will be held with the HE committee on January 17th. Amy didn’t have any new information about fundraising.</p>	
8	<p>Directors- Carrington/Heerssen- Cinderella is going well. The set has come in and is ready to go. Damaged items are being replaced and are being mailed. The final dressed rehearsal is sold out with schools. UIL script was approved and the first rehearsal happened on 1/3. Students will have their next rehearsal on 1/6. The UIL parent meeting will be on 2/7 at 5:15. National Convention registration opens on 1/17. It will be the last weekend in June. More information to come. Next Comedy Sportz match is January 19th. Sydney asked for additional parents for the parent match on February 9th, practice will be held on February 8th. Christine will email out.</p>	
9	<p>Officer Update- Donuts and coffee will be provided at Cinderella Saturday rehearsal, troupe bonding with Jordan High School, sending a video to junior high classes about theatre electives, good luck notes for cast and crew, Cinderella crafts, clothing drive, and looking for approval for sidewalk chalk messages for Cinderella. An improv session was being held at the same time as the meeting.</p>	
10	<p>New Business- Holly – Holly asked for volunteers for the Scholarship Committee. Traci Johannsson will head up the committee. Christine- sophomore parent. Chandra and Shanna- junior parents. Holly will email out looking for a freshman parent. We are looking for a staff member for the committee. It was discussed to change the wording of the application, so students will write an essay with 250-500 words. The application will be made clear that students need to add events from outside of Studio VII to their resume. SAEV forms will be sent out by Holly on February 21. Students must return those forms to Heerssen by March 2. Students will here back by March 24th. All documents are due by April 13th. Holly will update the application and rubric to match and send out for approval.</p>	
11	<p>Adjournment- Meeting adjourned at 7:09 pm</p>	